

LINDENWOOD

REAL EXPERIENCE. **REAL** SUCCESS.

Dear Educators,

You may enroll at Lindenwood for graduate credit any time during the course. To avoid delays with grades and transcripts, we encourage you to enroll with Lindenwood prior to course completion.

- **EW 52396 2022 ASCA At Home - 1 Credit Hour**

To earn graduate credit, please complete the following steps:

- Complete the Lindenwood enrollment form and pay \$75 per credit hour with a credit card - [Click here for enrollment](#). Please make sure to check the course number/title listed above.
- Allow 3-5 business days for Lindenwood enrollment to be completed (*graduate credit fees are non-refundable except when the course is cancelled by the district*).
- Fully participate in course activities outlined in the syllabus and complete assignments by the deadline.
- Once the enrollment is processed, you can view your courses, grades, and unofficial transcripts through the *Student Portal* - [Go to the Student Portal](#). If you have not received your Lindenwood user name and password, please email IT at helpdesk@lindenwood.edu with your full name and initials as per our records.
- Grades are processed at the end of the semester.
- An official transcript may be ordered online through [Parchment](#). Official transcripts are sent directly to a district, employer, or student and bear the university seal.

For any clarifications, reach out to Lindenwood's Center for Professional and Continuing Education (PACE) at pace@lindenwood.edu or contact me directly at anathaniel@lindenwood.edu / 636-949-4612.

Sincerely,

AZAM NATHANIEL

Specialist, Professional and Continuing Education
636-949-4612 / anathaniel@lindenwood.edu

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LINDENWOOD UNIVERSITY
ASCA@Home Conference

Conference: ASCA@HOME

Course Title: EW 52396 2022 ASCA At Home - 1 Credit Hour

Location: Virtual

Date(s): December 1st and 2nd 2022

Lindenwood University offers individuals the opportunity to earn graduate credit through the participation in professional conferences and the completion of assignments listed on a Conference Syllabus. To earn any credit, all assignments indicated on this syllabus must be completed. For information regarding the assignments, contact Wendy Linton at WLinton@lindenwood.edu.

Directions for Assignment Submission:

Complete assignments and return by March 15, 2023, to pceassignments@lindenwood.edu. Please submit your certificate of attendance or log sheet and your assignment as one document,

Required Assignments

Assignment Titles	Assignment Templates	Expected Hours to Complete
1. Attend a minimum of 8 hours/sessions during the conference.	Certificate of Attendance or Log sheet with session and time of attendance	8 hours
2. PPT	Select one session or more to summarize and share. Identify your audience and provide 10-14 slides including a title slide and a source slide.	7 hours

Detailed Assignment Descriptions

1. Attendance Requirements (8 hours): Attend a minimum of 8 hours/sessions during the conference.

2. PPT Presentation (7 hours): Attendees will choose an audience- students, teachers, other counselors, parent, etc. Attendees will share information learned in one or more sessions. Presentations will be 10-14 slides with a title slide and a source slide following APA guidelines. Presentations may include information from other sources besides the conference but must include information from at least one session of the MSCA conference.

The Grade Plan

To earn a grade of "A": Fully participate in conference activities and complete the written assignments including all of the detailed descriptions with clear explanations of your ideas. Minimal to no grammar

or punctuation errors and completed by the designated deadline. Include a short 3-question pre and posttest measuring perception data (how students' attitudes, skills and knowledge are different as a result of your unit plan).

To earn a grade of "B": Fully participate in conference activities and submit the minimum documentation required on the syllabus in a timely manner. Grammar and punctuation errors, using the wrong templates, or failure to thoroughly complete assignments as described in the detailed descriptions will result in point deductions.

Failure to meet the requirement of an "A" or "B" will result in withdrawal of the class.

The assignments must be submitted to pceassignments@lindenwood.edu by Tuesday,

March 15, 2023, for credits to be earned.